

Huntsville Curling Club Injury Report Form

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|-------------------|--|----------------------------|--|
| Date of Incident: | | Report # (Office Use Only) | |
| Time of Incident: | | Date of Report: | |

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|-------------------------------|--|
| Name of Person Filing Report: | |
| Email: | |
| Phone Number: | |
| Signature: | |

SECTION 1 – REPORTING AN INJURY

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|--|--|----------------------------|--|
| Name of Injured Person: | | Gender: | Male <input type="checkbox"/> Female <input type="checkbox"/> |
| Date of Birth: | | Phone: | |
| How did the injury happen? | | | |
| What are the nature of the injuries? | | | |
| Was first aid offered/accepted? | | Was an ambulance required? | |
| If EMS is refused, the injured person please sign. | Signature: _____ | | Spouse's Signature _____ |
| Did injured person resume curling? | Yes <input type="checkbox"/> No <input type="checkbox"/> | Reason _____ | |
| Name & Phone Witness #1 | | | |
| Name & Phone Witness #2 | | | |
| PRIVACY | <i>Some of the information you provide in this report may be personal. By completing and signing this form, you confirm that you have given us authority to use and share this information with other insurance companies, counsel or other people needed in the investigation or processing of this report.</i> | | |
| Signature of Injured Person (if possible): | | | |

Huntsville Curling Club Property Damage/Property/Violence/Other Report Form

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| Date and Time of Incident: | |
| Where did the Incident Occur? | |
| Type of Incident (circle one): (please describe): | Damage to Property Loss of Property Violence Other |
| Describe how the Incident Occurred – provide as much detail as possible. | |
| Was emergency assistance required? (ie: emergency maintenance, police, fire or other) | |
| Photographs | If photographs of the Incident are taken, please email them to huntsvillecurlingclub@bellnet.ca and note the incident date in the email. |
| Additional comments about the incident (if applicable): | |

SECTION 3 – IMPORTANT CONTACTS

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|--------------------------|------------------|---------------|--|
| CLUB PRESIDENT | John Furner | 705-635-1942 | |
| CLUB Coordinator | Darrell Harper | 705-636-0499 | |
| Health & Safety Director | Lou D’Alessandro | 705--774-3730 | |
| Property Director | Ted Bionda | 705-789-2702 | |
| Chief Ice Maker | Roy Sullivan | 705-789-8362 | |
| EMERGENCY | 911 | | |

Instructions:

- Please write or print clearly
- Provide as much information as possible
- Submit completed form to the Club Coordinator.
- The person filling out the Injury or Incident Report form should use their own discretion to determine whether or not an immediate call to the Club Coordinator or President is necessary. Examples of when an immediate call would be appropriate would be situations such as:
 - If the club has a fire, major flood, lightening strike etc.
 - If the club has experienced serious vandalism requiring follow up by insurance and immediate property repair (for instance, if a front window was broken out and club property removed)
 - If there was a critical injury or loss of life.
 - If the club property has failed to the point of the needing ‘high cost’ emergency repair in order for the club to function (compressor, furnace complete failure)