

Huntsville Curling Club Injury Report Form

Date of Incident:		Report # (Office Use Only)	
Time of Incident:		Date of Report:	

Name of Person Filing Report:	
Email:	
Phone Number:	
Signature:	

SECTION 1 – REPORTING AN INJURY

Name of Injured Person:		Gender:	Male <input type="checkbox"/> Female <input type="checkbox"/>
Date of Birth:		Phone:	
How did the injury happen? Was the person wearing a helmet?			
What are the nature of the injuries?			
Was first aid offered/accepted?		Was an ambulance required?	
If EMS is refused, the injured person please sign.	Signature: _____		Spouse's Signature: _____
Did injured person resume curling?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Reason
Name & Phone Witness #1			
Name & Phone Witness #2			
PRIVACY	<i>Some of the information you provide in this report may be personal. By completing and signing this form, you confirm that you have given us authority to use and share this information with other insurance companies, counsel or other people needed in the investigation or processing of this report.</i>		
Signature of Injured Person (if possible):			

Huntsville Curling Club Property Damage/Property/Violence/Other Report Form

Date and Time of Incident:	
Where did the Incident Occur?	
Type of Incident (circle one): (please describe):	Damage to Property Loss of Property Violence Other
Describe how the Incident Occurred – provide as much detail as possible.	
Was emergency assistance required? (ie: emergency maintenance, police, fire or other)	
Photographs	If photographs of the Incident are taken, please email them to info@huntsvillecurlingclub.ca and note the incident date in the email.
Additional comments about the incident (if applicable):	

SECTION 3 – IMPORTANT CONTACTS

CLUB PRESIDENT	Ron Kreutzer	705-787-8404	
CLUB Coordinator	Kristen Hamilton	705-789-4571	
Health & Safety Director	Don Clelland	705-380-0779	
Property Director	Bob Gibb	613-808-1797	
Chief Ice Maker	Craig Mair	450-516-2265	
EMERGENCY	911		

Instructions:

- Please write or print clearly
- Provide as much information as possible
- Submit completed form to the Club Coordinator.
- The person filling out the Injury or Incident Report form should use their own discretion to determine whether or not an immediate call to the Club Coordinator or President is necessary. Examples of when an immediate call would be appropriate would be situations such as:
 - If the club has a fire, major flood, lightning strike etc.
 - If the club has experienced serious vandalism requiring follow up by insurance and immediate property repair (for instance, if a front window was broken out and club property removed)
 - If there was a critical injury or loss of life.

- o If the club property has failed to the point of the needing 'high cost' emergency repair in order for the club to function (compressor, furnace complete failure)